

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)

February 5, 2015

MINUTES

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Executive/Administration Committee (EAC) held its February 5, 2015 meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Carl Morehouse, President, San Buenaventura, District 47, at 9:03 a.m. There was a quorum.

Members Present

Hon. Carl Morehouse, President	District 47
Hon. Cheryl Viegas-Walker, El Centro, 1 st Vice-President	District 1
Hon. Michele Martinez, Santa Ana, 2 nd Vice-President	District 16
Hon. Greg Pettis, Cathedral City, Imm. Past President	District 2
Hon. Glen Becerra, Simi Valley,	District 46
Hon. Margaret Finlay, Duarte	District 35
Hon. Bill Jahn, Big Bear Lake	District 11
Hon. Tom LaBonge, Los Angeles	District 51
Mr. Randall Lewis, Ex-Officio	Lewis Group of Companies
Hon. Andrew Masiel, Sr.	Pechanga Band of Luiseno Indians
Hon. Larry McCallon, Highland	District 7
Hon. Barbara Messina, Alhambra	District 34
Hon. Carmen Ramirez, Oxnard	District 45
Hon. Deborah Robertson, Rialto	District 8
Hon. Julio Rodriguez, Perris	District 69
Hon. Alan Wapner, Ontario	SANBAG

Members Not Present

Hon. Pam O'Connor, Santa Monica	District 41
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CALL TO ORDER & PLEDGE OF ALLEGIANCE

Hon. Carl Morehouse, President, called the meeting to order at 9:03 a.m., and asked all to join him in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There were no public comments.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no reprioritization of the agenda.

EXECUTIVE DIRECTOR'S REPORT

Hasan Ikhata, Executive Director, announced that Sharon Neely, SCAG's Chief Deputy Executive Director, will retire on June 30, 2015. Mr. Ikhata commented briefly on Ms. Neely's accomplishments and her significant work contributions. He noted that Ms. Neely will be recognized at the upcoming Regional Conference and General Assembly; and asked the EAC to join him at her retirement event in June to publicly thank Ms. Neely for her efforts.

Mr. Ikhata provided an update on the state's Cap-and-Trade Funding program. He discussed the final guidelines and funding opportunity of the Affordable Housing and Sustainable Communities (AHSC) grant program, which was adopted by the Strategic Growth Council on January 20, 2015. He noted that several technical assistance workshops are scheduled in the SCAG region with \$120 million allocated in FY2014-15 from cap-and-trade auction proceeds. He stated that if there is an interest in being considered for this funding, concept proposals will need to be submitted by the February 19, 2015 deadline.

Mr. Ikhata announced that the Regional Council will hold a Joint Committee meeting with Policy Committees immediately following the EAC meeting. The focus will be on updating the 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS) program.

PRESIDENT'S REPORT

Hon. Carl Morehouse, Chair, welcomed special guest that was in attendance.

Hon. Morehouse commented on the annual Legislative reception event being held in Sacramento on February, 25-26, 2015. He encouraged EAC members to attend.

Hon. Morehouse asked Mr. Joseph Silvey, General Counsel, to provide an overview of the Executive Directors annual performance evaluation process. Mr. Silvey noted that the evaluation will be discussed and finalized in closed session at the March 5, 2015 EAC meeting.

ACTION/DISCUSSION ITEMS

1. 2015 SCAG Scholarship Program

Hon. Carl Morehouse, Chair, discussed the recommended improvements made by the Scholarship Committee for the 2015 SCAG Scholarship Program. He asked the EAC to approve the proposed changes to: (1) increase the scholarship award amount to \$4,000; (2) provide an additional scholarship that is not tied to a specific county, but could be awarded at the Scholarship Committee's discretion; (3) improve outreach efforts; and (4) alter and/or improve the minimum requirements of the program (i.e., application, essay, letters of recommendations, transcript(s), etc.)

A MOTION was made (McCallon) and SECONDED (Viegas-Walker) to approve changes to the SCAG Scholarship Program as recommended by the Scholarship Committee. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Robertson, Rodriguez, Viegas-
Walker and Wapner
NOES: None
ABSTAIN: None

2. Proposed Memorandum of Understanding (MOU) with Incheon National University (INU) to Promote Joint Research and Exchange Information on Planning Practice and Public Policy

Huasha Liu, Director, Land Use and Environmental Planning, requested the EAC to approve the MOU between SCAG and INU; and authorize the SCAG Executive Director or his designee to execute the MOU.

A MOTION was made (Jahn) and SECONDED (Viegas-Walker) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Robertson, Viegas-Walker and Wapner
NOES: None
ABSTAIN: None

3. Waiver of Fiscal Year (FY) 2014-15 Member Dues

Hasan Ikhrata, Executive Director asked the EAC to approve the waiver of the dues for the City of San Bernardino and City of Jurupa Valley for FY 2014-15.

A MOTION was made (LaBonge) and SECONDED (Finlay) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Robertson, Rodriguez, Viegas-
Walker and Wapner

NOES: None
ABSTAIN: None

4. 2015 State & Federal Legislative Priorities

Darin Chidsey, Director, Strategy, Policy & Public Affairs, provided a brief overview of the updated recommendations of SCAG's 2015 State & Federal Legislative Priorities.

A MOTION was made (Robertson) and SECONDED (Viegas-Walker) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Robertson, Rodriguez, Viegas-
Walker and Wapner
NOES: None
ABSTAIN: None

5. Sustainability Joint Work Program (JWP) between SCAG and the Orange County Transportation Authority (OCTA)

A MOTION was made (Martinez) and SECONDED (Robertson) to approve and authorize the Executive Director to enter into a JWP with OCTA for the implementation of the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS). The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Robertson, Rodriguez, Viegas-
Walker and Wapner
NOES: None
ABSTAIN: None

6. November 6, 2014 Minutes of the Executive/Administration Committee

A MOTION was made (McCallon) and SECONDED (Martinez) to approve the November 6, 2014 EAC Minutes. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Ramirez, Robertson, Rodriguez, Viegas-
Walker and Wapner
NOES: None
ABSTAIN: None

7. January 22, 2015 Minutes of the Special Executive/Administration Committee

A MOTION was made (McCallon) and SECONDED (Martinez) to approve the January 22, 2015 EAC Minutes. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Rodriguez, Viegas-Walker and Wapner
NOES: None
ABSTAIN: Ramirez, Robertson

CONSENT CALENDAR

Approval Items

8. SCAG Memberships & Sponsorships

9. Contract Amendment \$75,000 or Greater: Contract No. 13-008-C2, SCAG Region Value Pricing Project

A MOTION was made (Martinez) and SECONDED (Viegas-Walker) to approve Item No. 9 of the Consent Calendar. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Ramirez, Robertson, Rodriguez, Viegas-
Walker
NOES: None
ABSTAIN: Wapner

10. Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000

Receive & File

11. Fiscal Year (FY) 2013-14 External Financial Audit

12. February 2015 State and Federal Legislative Update

A MOTION was made (McCallon) and SECONDED (Viegas-Walker) to approve the Consent Calendar, Item Numbers 8, 10, 11, & 12. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Ramirez, Robertson, Rodriguez, Viegas-
Walker and Wapner
NOES: None
ABSTAIN: None

CFO MONTHLY FINANCIAL REPORT

Basil Panas, CFO, provided highlights of the CFO Monthly Financial Report. He discussed the risk assessment program that SCAG's Internal Auditor and SCAG Finance Department is undertaking in the wake of the alleged fraud at the City of Pasadena's Underground Utility Program. The observations of the risk assessment program will be reported to the Audit Committee at its March 17, 2015 meeting. Mr. Panas also provided a general statement on how the lack of internal controls can lead to fraudulent activity in an agency.

FUTURE AGENDA ITEM

A recommendation to address water related concerns was made by Hon. Tom LaBonge.

ANNOUNCEMENTS

Hon. Cheryl Viegas-Walker announced that the Water Education Foundation is offering a three (3) day Lower Colorado River tour. If interested, more details can be found at <http://www.watereducation.org/tour/lower-colorado-river-tour-2015>.

ADJOURNMENT

The EAC adjourned its meeting at 9:44 a.m. The next regular meeting of the EAC is scheduled for Thursday, March 5, 2015, at the SCAG Los Angeles Office.

Approved by:



Lillian Harris-Neal, CMC
Clerk of the Board

EXECUTIVE/ADMINISTRATION COMMITTEE ATTENDANCE REPORT

Member (including Ex-Officio) LastName, FirstName	Representing	X = County Represented											
		IC	LA	OC	RC	SB	VC	FEB	MAR	APRIL	MAY	JUNE	JULY
Morehouse, Carl, President	San Buenaventura						X	X					
Walker-Viegas, Cheryl, 1st VP	El Centro	X						X					
Martinez, Michele, 2nd VP	Santa Ana			X				X					
Pettis, Gregory, Imm. Past President	Cathedral City				X			X					
Becerra, Glen	Simi Valley						X	X					
Finlay, Margaret	Duarte		X					X					
Jahn, Bill	Big Bear Lake					X		X					
LaBonge, Tom	Los Angeles		X					X					
Lewis, Randall, Ex Officio	Lewis Op. Corp.							X					
Masiel, Andrew, Sr.	Pechanga Band of Luiseno Indians				X			X					
McCallon, Larry	Highland					X		X					
Messina, Barbara	Los Angeles		X					X					
O'Connor, Pam	Santa Monica		X										
Ramirez, Carmen	Ventura						X	X					
Robertson, Deborah	San Bernardino County					X		X					
Rodriguez, Julio	Riverside				X			X					
Wapner, Alan	Ontario					X		X					
Totals		1	4	1	3	4	3						